



2011 RESS Elections

Nomination Package

Name: _____

Student ID#: _____

Current Academic Standing: _____

Position applying for:

- President**
- Vice President Administration**
- Vice President External**
- Vice President Internal**
- Vice President Communications**

- Aerospace Director**
- Civil Director**
- Chemical Director**
- Electrical Director**
- Industrial Director**
- Mechanical Director**
- Computer Director**
- Biomedical Director**

- This election will follow election procedures set out by the *Ryerson University Elections Procedures* and the *Ryerson Engineering Student Society Election Policy*.
- All candidates for a Board of Directors position shall have a clear academic standing or a conditional academic standing with a grade point average greater than or equal to two point zero (2.00)
- Any co-op student with a work term falling on the fall or winter semesters nominated for a position on the Board of Directors must have a second member as a running mate who will fill the position while the nominated student is on work term. The two students must run as a team for one position. Co-op students with a work term falling on the fall or winter semesters may not run for an Executive Position, to ensure continuity throughout the year.
- Nominees for the positions of Vice-President Administration, Vice-President Internal, Vice-President External, and Vice-President Communications require one (1) full year of experience on the Board of Directors, or other experience deemed appropriate by the Board of Directors.
- The President is required to have no less than two full years experience, consecutive or non-consecutive, on the board of directors, one full year of which is served in a Vice President capacity, unless other experience is deemed appropriate by the executive.
- The nomination forms for executive positions need 25 signatures, none of which can be from concurrent Members of the Board of Directors. All other non-appointed positions require 10 signatures appropriate to the position, none of which would be from concurrent Members of the Board of Directors.



Nominating Signatures:

#	Name	Student ID	Discipline	Signature
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____
11	_____	_____	_____	_____
12	_____	_____	_____	_____
13	_____	_____	_____	_____
14	_____	_____	_____	_____
15	_____	_____	_____	_____
16	_____	_____	_____	_____
17	_____	_____	_____	_____
18	_____	_____	_____	_____
19	_____	_____	_____	_____
20	_____	_____	_____	_____
21	_____	_____	_____	_____
22	_____	_____	_____	_____
23	_____	_____	_____	_____
24	_____	_____	_____	_____
25	_____	_____	_____	_____



Position Descriptions:

President

The President's duties include but are not limited to those listed below. The President shall:

1. Be the Chief Executive Officer of RESS.
2. Be the official spokesperson on behalf of RESS.
3. Act in the interests of RESS according to the direction of the Board of Directors.
4. Be an ex-officio member of all committees of RESS.
5. Ensure good relations between RESS and member organizations, professional organizations, and administrative bodies.
6. Have the power to call a meeting of the Executive.
7. Have signing authority for all legally binding contracts and have signing authority in conjunction with the Vice-President Finance over the RESS chequing accounts.
8. Prepare an operating budget in conjunction with the Vice-President Finance.
9. Be the liaison between the FYEB and RESS and shall oversee the operations of the FYEB.
10. Be responsible for the content appearing in the RESS publications.
11. Ensure that all events sponsored by RESS follow the Risk Management Guidelines set forth by the University.

Vice President Administration

The Vice-President Administration's duties include but are not limited to those listed below. The Vice-President Administration shall:

1. Be the acting-President in the absence of the President.
2. Be the Chair of all Meetings of the Board of Directors and be responsible for meeting Engendas and be responsible for finding a suitable chair with knowledge of Robert's Rules of Order for both the Semi-Annual General Meeting and the Annual General Meeting.
3. Have the authority to call meetings of the Executive.
4. Be responsible for all General Meetings as well as the upkeep and distribution of the official RESS Constitution and By-Laws.
5. Be responsible for maintaining the integrity of the professional operations within the RESS Office.
6. Be responsible for ensuring a good transition between the incoming and outgoing Board of Directors, in conjunction with the Vice-President Administration-Elect.
7. Have signing authority in conjunction with the Vice-President Finance over RESS chequing accounts.
8. Be responsible for the maintenance and acquisition of RESS equipment and facilities.
9. In the absence of the Secretary, appoint a replacement for the duration of the meeting in question.

Vice-President External

The Vice-President External's duties include but are not limited to those listed below. The Vice-President External shall:

1. Maintain communication and information interchange between RESS and professional organizations, industries, and external student organizations.
2. Be responsible for interviewing all applicants and recommending delegates for all conferences to which the Board of Directors chooses to send representation.
3. Be responsible for the registration and travel of all delegates.
4. Act as the Head-Delegate for all conferences.
5. Appoint a replacement Head-Delegate for any conference that he/she is unable to attend.
6. Be responsible for appointing a chair to organize the Ryerson Engineering Competition.



Vice-President Internal

The Vice-President Internal's duties include but are not limited to those listed below. The Vice-President Internal shall:

1. Act as the liaison to the faculty and services of the University and to its alumni.
2. Handle room bookings and room allocations for RESS.
3. Be the Chair of the Events Planning Committee as described in section 3.3.
4. Be the liaison between RESS and internal student organizations.
5. Be responsible, in cooperation with the Vice-President Communications, for informing the member students of all events and activities by any means deemed appropriate by the Board of Directors.

Vice-President Communications

1. The Vice-President Communications' duties include but are not limited to those listed below. The Vice-President Communications shall:
2. Be responsible for the management of all RESS publications and must follow the procedures as outlined in the Editorial Mandate and Guidelines of Ryerson Engineering Student Society Publications (Appendix A). Be responsible, in cooperation with the Vice-President Internal, for informing the member students of all events and activities by any means deemed appropriate by the Board of Directors. Oversee the following RESS publications and their Commissioners:
 - a. Student Handbook Engitor
 - b. The Golden Ram Newspaper Engitor
 - c. Yearbook Engitor
 - d. Information Technology Commissioner

Discipline Directors

The Discipline Directors' duties include but are not limited to those listed below. The Discipline Directors shall:

1. Be responsible for advertising and promoting RESS events within their discipline.
2. Attend meetings held by their respective course union, provided the meetings are open to the discipline director.
3. Provide updates on all activities of the course union and for the engineering students throughout the year to the Board of Directors.
4. Have the option to appoint representation for each year in their respective discipline to liaise between the director and the student body.
5. Represent the interests and the concerns of the membership of their discipline.
6. Be an active member of the Events Planning Committee.